

## **Data Protection Act 2018 (amendment to the 1998 Act)**

The Club holds information about our members. This consists of names, addresses, telephone numbers and email addresses.

Information is only collected from the membership form and will be updated annually.

This information is only used to communicate Club activity or items deemed to be of interest to members. This is mainly by email. Should you leave the Club all your information will be deleted. The data is held in a password protected spreadsheet by the Treasurer, who is deemed to be the Data Controller for the Club. Other committee members may use the email contacts to communicate relevant activities to members.

Confirmation of data held can be obtained by request to the Club Secretary. Data can be audited by request through the Secretary.

The data held will not be shared with any other organisations.

Images submitted by members are also held on the Club laptop by the Competition Secretary. These images can also be used in external competitions. The only information submitted to these external competitions will be Club number, members name and image title. The images will then be held on the external competition machine managed by the relevant Data Controller. By being a member of N&DCC it is inferred that you are in agreement with this.

Images will also be placed on Facebook and on our web site. Again consent is implied by being a member of the Club. You can at any time request to the Club Secretary and the Competition Secretary that particular images are not used.